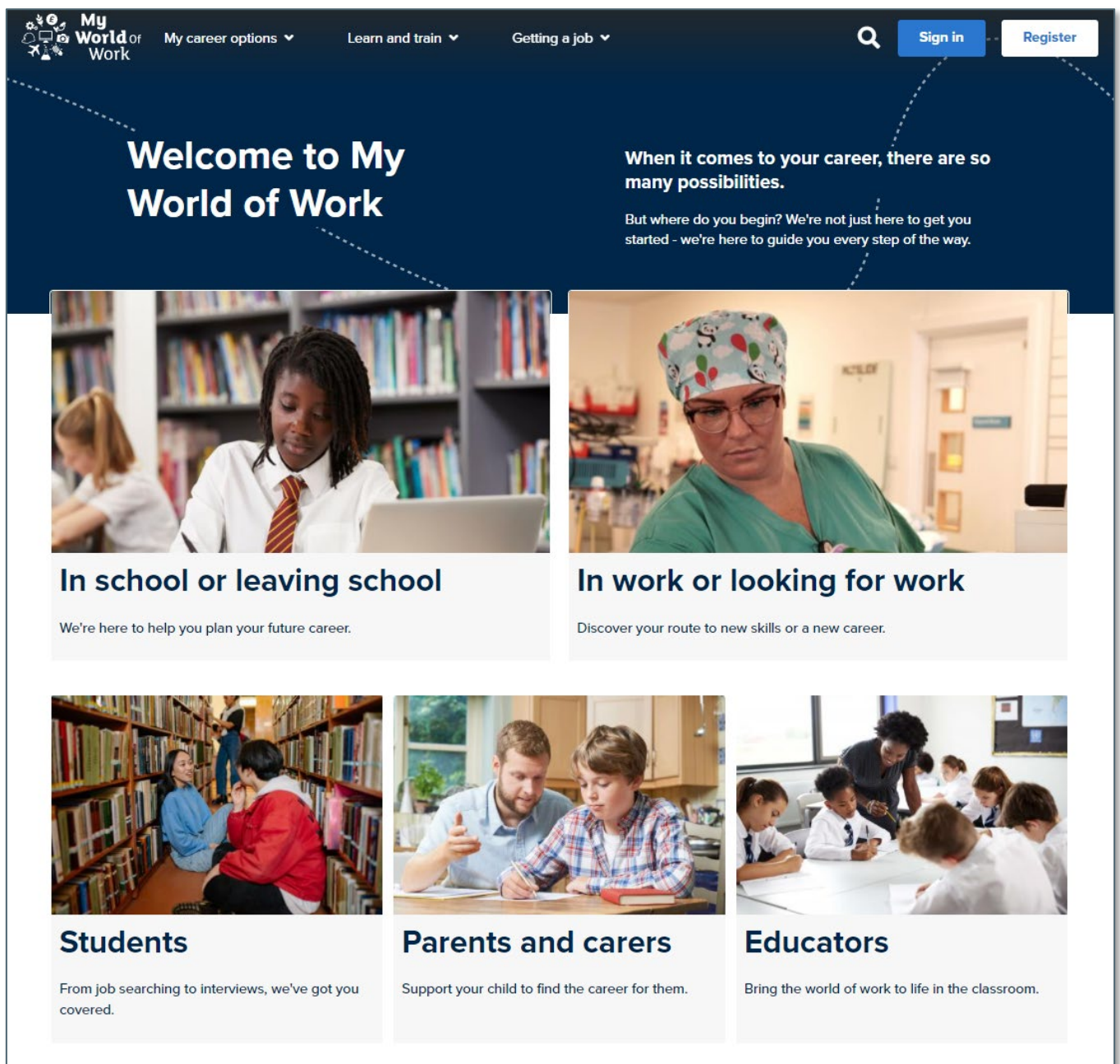


Account

Your My World of Work account is where you can find out more about yourself and what you're good at, and explore suggestions for careers, industries, Modern Apprenticeships and more that might suit you.

The more information you enter, the more personalised the suggestions will be. Find out more about you, and what you're naturally good at and enjoy. Explore your options, and see how the skills you already have, or those you're developing, could lead to that dream job.




My World of Work My career options ▾ Learn and train ▾ Getting a job ▾ [Sign in](#) [Register](#)

Welcome to My World of Work


When it comes to your career, there are so many possibilities.

But where do you begin? We're not just here to get you started - we're here to guide you every step of the way.




In school or leaving school

We're here to help you plan your future career.




In work or looking for work

Discover your route to new skills or a new career.




Students

From job searching to interviews, we've got you covered.



Parents and carers

Support your child to find the career for them.

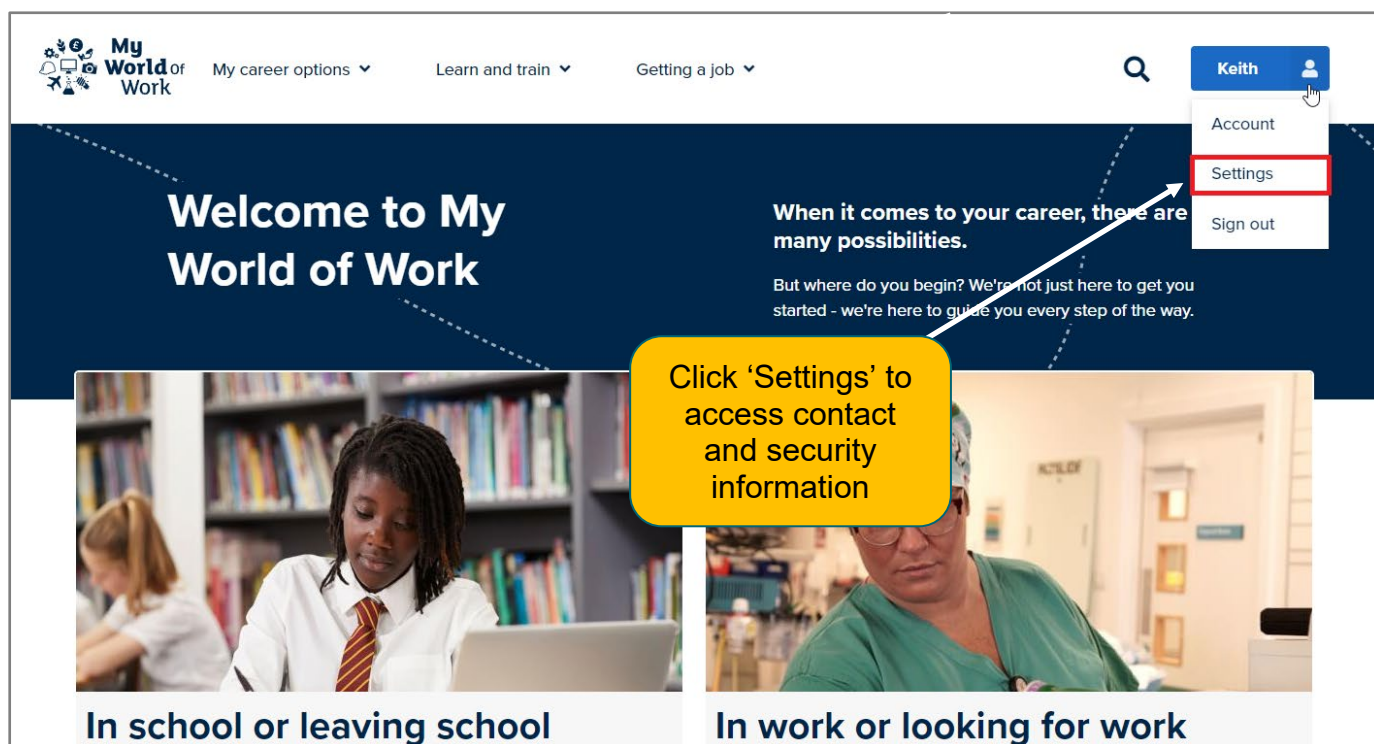


Educators

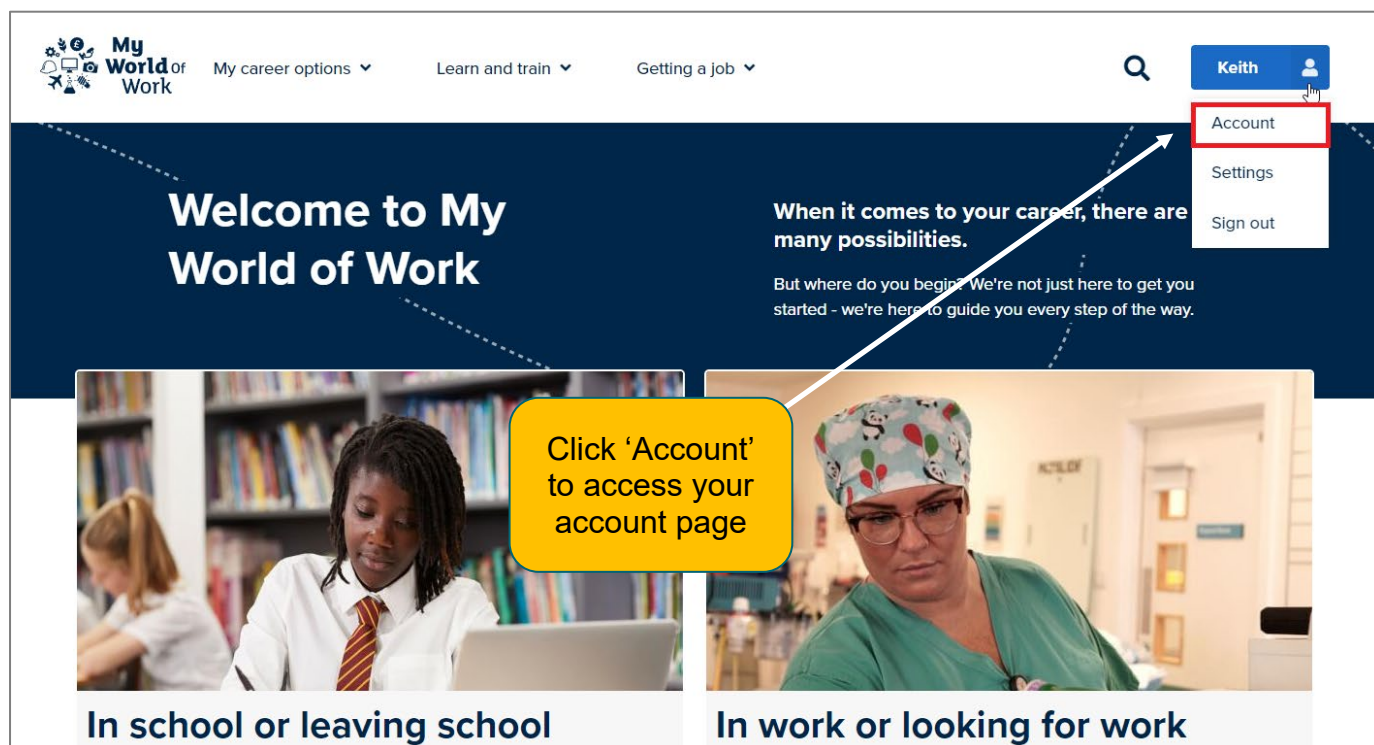
Bring the world of work to life in the classroom.

How to guides

From the homepage you can click on “Settings” to review or amend your contact information, password and account security.



To access your account, click on “Account”



How to guides

On your account homepage you can access your career options, CVs, bookmarks and the vital tools you need, all in one place.

You'll also find recommended pages that we've selected especially for you, based on who you are and what stage you're at.

The screenshot shows the 'My World of Work' account homepage for a user named Keith. The interface is divided into several sections, each with a red arrow pointing to a yellow callout box explaining its function:

- Good morning, Keith**: A blue header bar with the user's name.
- Welcome to your My World of Work overview**: A message box with a 'Hide this message' button.
- My career options**: A section titled 'Career suggestions based on tool use and results' containing three job cards: 'Bookkeeper', 'European Union official', and 'Local government officer'. Each card shows the job category and a brief description.
- Recommended for you**: A section titled 'Recommendations based on your use of the site' containing two boxes: 'Show off your skills' and 'Apprenticeships', each with a 'Topic' input field.
- Bookmarks**: A section titled 'Access everything you've bookmarked across the site' containing three boxes: 'CVs and applications', 'How to write a CV', and 'Interviews', each with a 'topic' input field.
- My CV(s)**: A section titled 'Access most recent CVs, view all and Create new CV' containing two CV cards: 'Engineering Apprenticeship' and 'Retail application', each with a 'View all (2)' button and a 'Create new CV' button.
- Tools**: A section titled 'Shortcuts to all the tools available across the site' containing seven tool cards: 'About Me', 'Skills Explorer', 'Strengths', 'Skills Experience', 'CV builder', 'Option Choices', and 'Interviews'.

How to guides

Tools

At the bottom of your account page you can access a number of tools:

About Me – a short quiz in which you select images in response to questions, and which identifies your personality type.

Skills Explorer – using our Skills Explorer tool will give you an understanding of what skills are and what careers they might lead to.

Strengths – a quiz to identify the things you're naturally good at, and that you enjoy, helping to find careers that match you.

Skills Experience - Create a log of example activities that showcase your skills. These examples can help with your personal statement or when applying for a job and updating your CV.

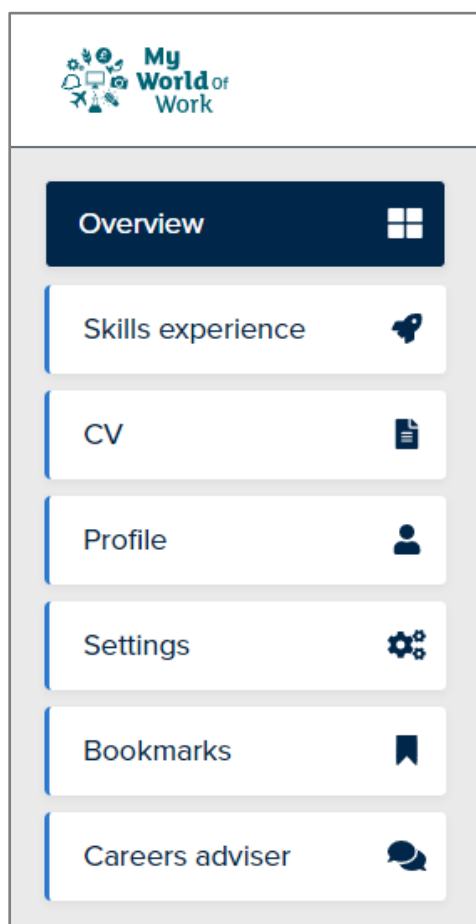
CV builder – Expert advice to help you write CVs, application forms and cover letters. Use our CV builder to create the perfect CV.

Option Choices – school pupils can enter up to six options and see where those options could take them.

Interviews - Find out how to stay calm, answer tricky questions and impress employers.

Account Page Tabs

On the left-hand side of your account page there are tabs to help you navigate to key aspects of your account and the site.



Overview/account homepage

Shortcut to the Skills Experience tool

Shortcut to CV builder and any existing CVs

Shortcut to your personal profile

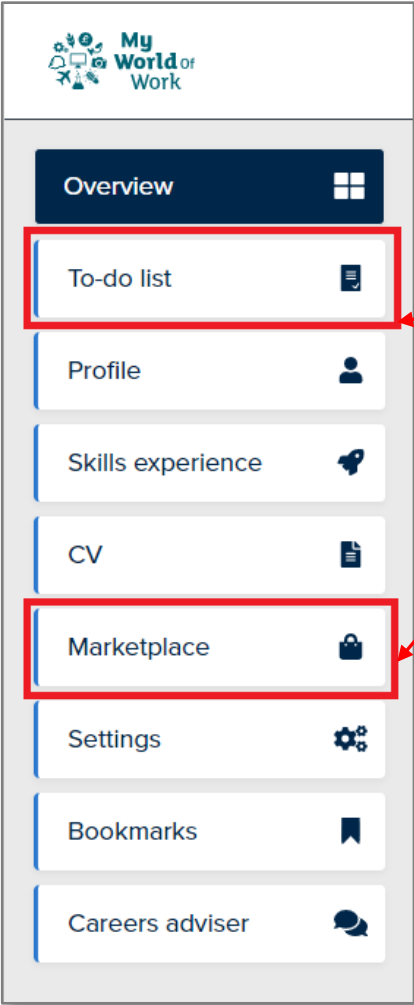
Shortcut to your user account settings

Shortcut to all your bookmarks

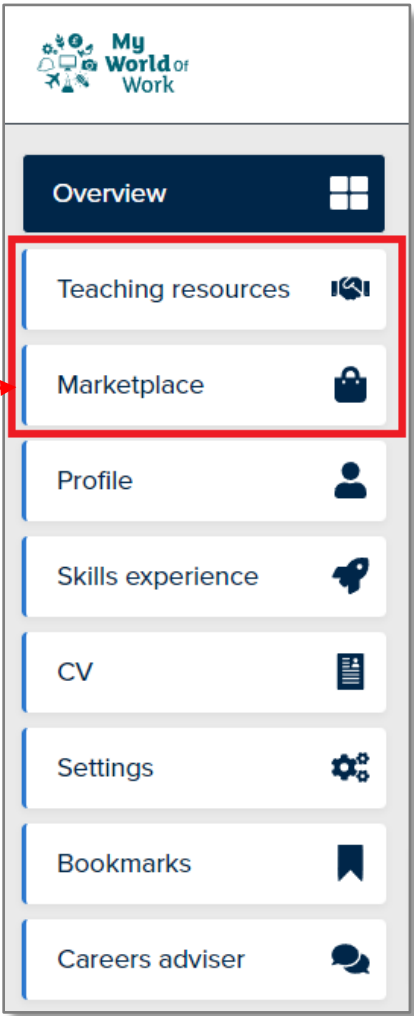
Shortcut to centre search to help you find your nearest SDS centre and book an appointment

How to guides

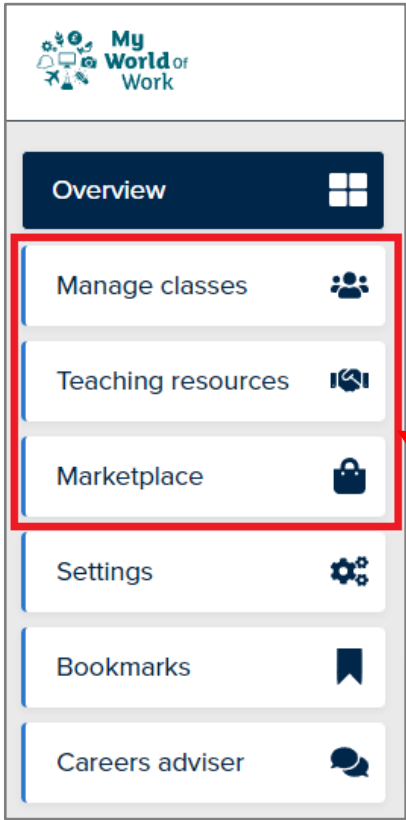
In addition to the standard account tabs, there are some accounts that have additional tabs specific to their user type.



Secondary school pupils have tabs for their 'To-do list' and the 'Marketplace'



Secondary school teachers have tabs for 'Teaching resources' and 'Marketplace'



Primary school teachers have tabs for 'Manage classes', 'Teaching resources' and 'Marketplace'

How to guides

Bookmarks

In 'Bookmarks', articles, job profiles, vacancies, courses and topics around the site can be bookmarked by a user, and they will be listed here. The most recent three saved will be shown on the account page, and the "view all bookmarks" link will show the full list, and allow them to be managed and deleted as required.

Bookmarks

Drop-down to select sort order of saved

Sort by Time Added: New - Old

Title	Type	Date added	
Career expert: How your transferable skills can help you make your next steps	Feature article	17/12/2018	
Air cabin crew	Job profile	09/01/2019	
Your route to: Clinical psychologist [19/02/2019 10:10:10]	Qualification route user save	19/02/2019	
Your route to: Fashion Designer [27/03/2019 15:18:18]	Qualification route user save	27/03/2019	
Sports therapist		12/08/2019	
Resources for My World of Work Ambassadors		26/11/2019	
Your route to: Civil engineer [28/06/2021 11:55:08]	Qualification route user save	28/06/2021	

Click icon to delete bookmark

Teaching resources

Provides access to resources, including lesson inserts, for secondary and primary teachers, and other partners, including My World of Work school Ambassadors.

Search resources

Filter resources

Refine by level

- ☐ BGE Second Level
- ☐ BGE Third/Fourth Level
- ☐ Senior Phase
- ☐ Post School

Refine by topic

- ☐ Routes and pathways
- ☐ Skills and strengths
- ☐ The world of work
- ☐ Equality and diversity
- ☐ How to guides
- ☐ Subject lesson inserts

Apply filters[Reset all filters](#)

1 lessons available

I'll do that!

Introduce the concept of individual strengths and show how they can be used to explore career options and subject choices.

The world of work BGE Second Level

6 lessons available

Widening Access: Early secondary

Lesson plans to help your students think about their post-school options.

Routes and pathways BGE Third/Fourth Level

6 lessons available

Widening Access: DYW lesson plans

A selection of lessons which help your primary pupils understand their options after school.

Routes and pathways BGE Second Level

1 lessons available

Drama – Acting and performance

This activity links the study of Drama and performance to possible career opportunities.

Subject lesson inserts BGE Third/Fourth Level

1 lessons available

Art and design – Critical activity

This activity links the study of art and design and critical activity to career possibilities.


Subject lesson inserts BGE Third/Fourth Level

1 lessons available

Art and Design – Expressive activity

Link the study of art and design with expressive activity to related career opportunities.

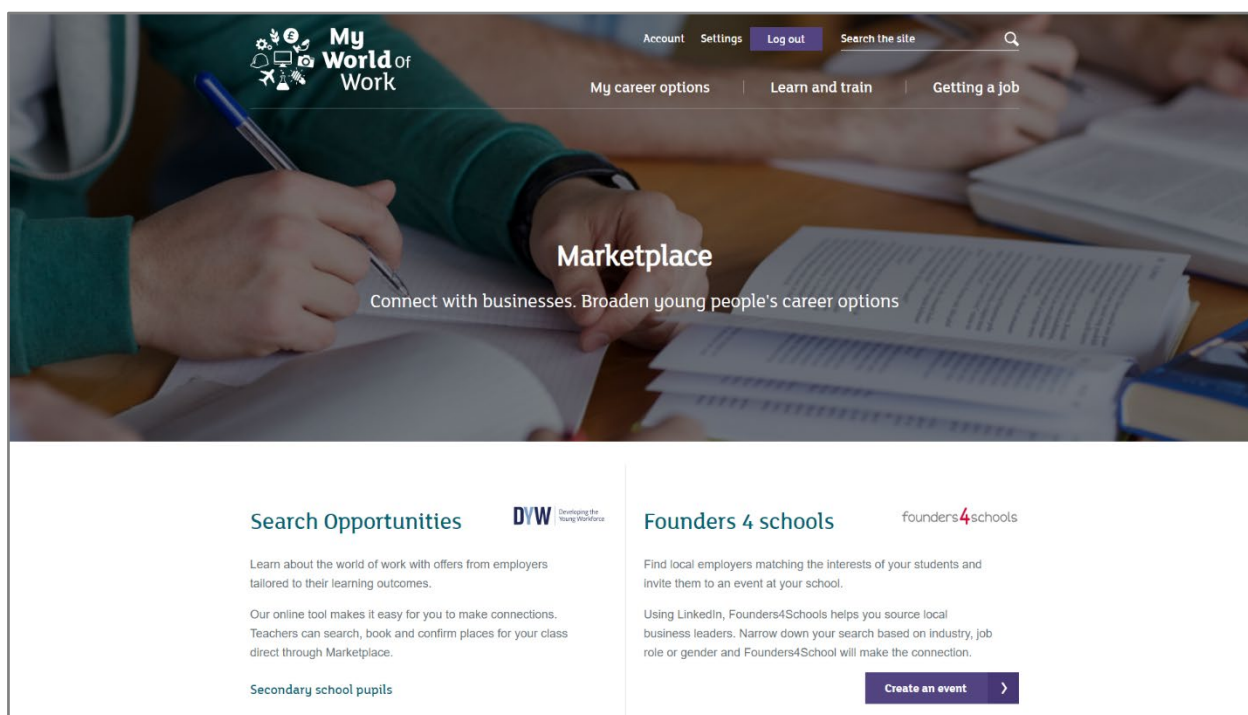
Subject lesson inserts BGE Third/Fourth Level

 **My World of Work**

How to guides

Marketplace

Teachers can connect with businesses and broaden young people's career options. Our online tool makes it easy for you to make connections. Search, book and confirm places for your classes direct through Marketplace.



Manage classes

'Manage classes' lets primary teachers set-up and manage their classes and give their pupils access to their primary school My World of Work account.

