

### **Overview**

An activity using <u>myworldofwork.co.uk</u> to link the study of English and the topic of solo talk to possible careers.

# Objectives

As part of a wider lesson, this lesson insert intends to:

- Encourage pupils to realise that talking to a group of people is a skill used in many areas of work
- Emphasise the importance of verbal communication in many careers

## My World of Work activity (15mins)

- Arrange pupils in groups of two or three
- Go to <u>myworldofwork.co.uk</u>
- Go to <u>My career options</u>
- Ask the groups to choose a job card from the pack
- Ask them to research the job and the skills required
- Ask them to think about why solo talk is important in this job

### **Connect the learning (in the wider lesson)**

- Discuss the skills required to give a good solo talk:
  - Researching the topic
  - Deciding the presentation content and method
  - Organising the material in a logical flow
  - o Working with visual aids
  - Dealing with nerves
  - o Dealing with questions
  - o Adjusting body language to match your message
  - Persuading others
  - o Managing time

### **Review and reflect (5mins)**

- Discuss the importance of practicing solo talk in class and how it prepares them for the world of work
- Discuss the importance of talking to a group of people in all areas of employment:
  - Attending an interview
  - o Giving a presentation
  - o During team meetings/group conversations
  - o Telling others about your ideas
  - Attending training, conferences or other group events
  - o During daily activities within a team to get the job done
  - Training new people in your team and showing them
  - $\circ$  how things are done
  - Applying for promotion



## Resources

- Computers or tablets with internet access
- Job cards

# My World of Work – job profile links

Call centre operator	<u>Counsellor</u>	Customer service adviser
Emergency call handler	<u>Games designer</u>	Health and safety adviser
Judge or sheriff	Legal secretary	Market research interviewer
<u>Newspaper journalist</u>	Police officer	<u>Solicitor</u>
<u>Teacher – secondary school</u>	Web editor	

# **Curriculum links**

This activity is suitable for all year groups studying: English – National 4/5 and Higher

Career Education Standard pupil entitlements		
Supports entitlements set out in the CareerEducation Standard for young people to:	<ul> <li>Experience a curriculum through which theylearn about the world of work and job possibilities and which makes clear the strengths and skills needed to take advantage of these opportunities</li> <li>Know where to find information and access support making effective use of online sources such as My World of Work</li> <li>Develop Career Management Skills as an integral part of their curriculum</li> </ul>	



## Meta-skills

This activity is designed to support development of the following meta-skills:

### Self-management – Manage the now

#### Focusing

The ability to effectively filter and sort information to maintain a sense of focus is essential in an age of information abundance and constant change.

### Social intelligence – Connect with the world

### Communicating

Communication is the ability to openly and honestly share information in a way that creates mutual understanding about thoughts, intentions and ideas between all parties involved.

### Innovation – Create our own change

#### Curiosity

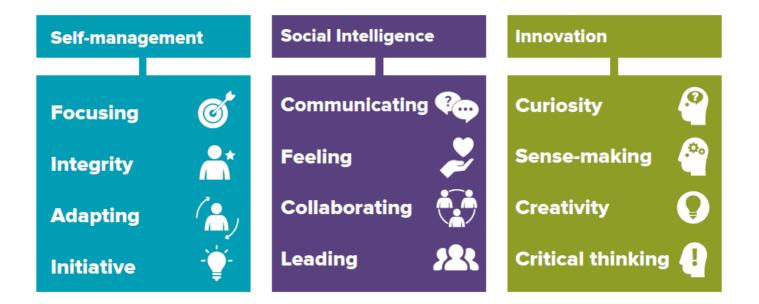
Curiosity is the desire to know or learn something in order to inspire new ideas and concepts.

#### Sense making

Sense making is the ability to determine the deeper meaning or significance of what is being expressed and to recognise wider themes and patterns in information and situations.

### **Critical thinking**

Critical thinking is the ability to evaluate and draw conclusions from information in order to solve complex problems and make decisions.





Job cards

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