

## Aim

- To learn how to use and create a My World of Work account

## Learning intention

- I will learn how to use and create my own MyWorld of Work account

## Success criteria

- I can create an account on My World of Work
- I can successfully login and navigate my way around the website

## Before you start

- Register on [My World of Work](#)
- Read the [Account](#) fact sheet
- Familiarise yourself with the [Career Management Skills Framework](#) and the [Career Education Standard](#) to find out more about their purpose, to help you implement the entitlements set out in the standard and to support the delivery of careers education
- Download and prepare class resources

## Resources and downloads

- Suitable ICT with internet access (we recommend you use the latest versions of Chrome, Firefox or, in the case of Internet Explorer, version 10 or later)
- Printer
- [My World of Work registration worksheet](#) or alternative method to record username and password details
- [PowerPoint presentation](#)

## Duration

These are suggested timescales only and will vary dependent on your group:

- 15 mins: Introduction to My World of Work
- 10 mins: Creating an account
- 10 mins: About me
- 10 mins: Explore My World of Work

## Suitable for

This activity is suitable for BGE: S1 to S3, but earlier or later for some pupils.

## Suggested activities

### Introduction to My World of Work (15 mins)

- Explain to the class that there are certain skills and knowledge that will help them prepare for the world of work. Ask pupils what they think they are (you might find it useful to refer to the Career Education Standard and the illustrative 'I can' statements that have been designed to support the development of career management skills to support your discussion)

## The world of work

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- Introduce My World of Work, what it is and how it can help them to prepare for the world of work, using the PowerPoint Presentation or talk pupils through the live site

### Creating an account (10 mins)

- Ask pupils to go to [myworldofwork.co.uk](http://myworldofwork.co.uk) and select the 'Register' tab at the top of the homepage
- Check everyone has an email address and help them create one if necessary
- Discuss requirements to create a My World of Work account:
  - A valid email address
  - Password should be at least eight characters long and contain at least one uppercase character and at least two numbers
- Pupils will need to enter their home postcode when registering (where necessary, use Google maps to search for postcode)
- Complete and submit registration form
- Hand out registration worksheet
- Ask pupils to record their login details on the My World of Work registration worksheet
- Some pupils may also want to keep a personal reminder of their password somewhere safe. Suggested methods for recording details:
  - School student planner/diary
  - Personal folder on a shared network
  - On a mobile phone

### About me (10 mins)

- Pupils should now see a reminder message indicating that they have not yet completed any of the core tools in My World of Work.
- Ask pupils to click on the link to the About me tool
- Pupils should now complete the quiz to gain an understanding of their core personality traits
- Pupils should select their favourite image from each page. They should pick things they'd enjoy and their answers will be used to build up a picture of who they are
- Once completed, they will get a report about the three personality types they are most like
- Pupils should then select 'View your career suggestions' to get suggestions of careers that might suit them based on their results

### Explore My World of Work (10 mins)

- Once they have selected 'View career suggestions', pupils will see a list of potential job profiles, industry overviews and Modern Apprenticeship types matched to their personality traits
- Pupils can browse their career suggestions and research what they involve

### Next steps and related activities

- Pupils can complete the three tools within their account
- As they complete the tools they can go to My career options to get personalised career options or explore jobs they already have in mind
- Consider completing the [Strengths lesson plan](#) next

## Curriculum links

This activity is designed to support:

Career Management Skills	
Horizons	I know how to find and evaluate information and support to help my career development.

Career Education Standard 'I can statements'	
Broad General Education	I can access advice and support to help me make informed choices about further learning and opportunities

Experience and outcomes	
Health and wellbeing across learning	<p>Planning for choices and changes</p> <p><b>HWB 3-19a</b> I am developing the skills and attributes which I will need for learning, life and work. I am gaining understanding of the relevance of my current learning to future opportunities. This is helping me to make informed choices about my life and learning.</p> <p><b>HWB 4-19a</b> Based on my interests, skills, strengths and preferences, I am supported to make suitable, realistic and informed choices, set manageable goals and plan for my further transitions.</p> <p><b>HWB 3-20a/ HWB 4-20a</b> I am investigating different careers/occupations, ways of working, and learning and training paths. I am gaining experience that helps me recognise the relevance of my learning, skills and interests to my future life.</p>

Health and wellbeing across learning	<p>Mental, emotional, social and physical wellbeing</p> <p><b>HWB 3-11a/ HWB 4-11a</b></p> <p>I make full use of and value the opportunities I am given to improve and manage my learning and, in turn, I can help to encourage learning and confidence in others.</p>
Technologies	<p>ICT to enhance learning</p> <p><b>TCH 3-04a</b></p> <p>I enhance my learning by applying my ICT skills in different learning contexts across the curriculum.</p> <p><b>TCH 4-03b</b></p> <p>I can use ICT effectively in different learning contexts across the curriculum to access, select and present relevant information in a range of tasks.</p>