



My World of Work

S1 Class

Suitable for S1 Class

Goal

To introduce S1 pupils to My World of Work and support them with registering on the service.

Ambassador Learning Requirements

In advance Ambassadors should:

- Ensure that you have registered as an Ambassador – go into settings and tick the Ambassador box. Remind yourself of the process of getting registered i.e need an email address and a memorable password.
- Be familiar with content of Job Profiles on My World of Work
- Familiarise themselves with the “My perfect job exercise” (see appendix 2 below).

Advance planning and preparation

- Ambassadors to use Plan-Do-Reflect template to help prepare for the event
- Where appropriate, Lead Ambassadors identified via discussion with group and teacher
- Ambassadors to identify and agree roles and responsibilities
- Ambassadors to ensure S1 pupils are provided with My World of Work registration sheet to be completed before session to ensure they have all the necessary information for registration (see appendix 1 below)
- Ambassadors to identify and agree roles and responsibilities
- Ambassadors to liaise with appropriate school staff to ensure the session is delivered in a room with computers or tablets for the S1 pupils to use
- Ambassadors to consider any potential risks/problems and discuss possible solutions

Session

- Ambassadors to introduce activity to S1 pupils highlighting the key benefits of registering on My World of Work
- Ambassadors to support S1 pupils through My World of Work registration process
- Pupils to complete registration – instruct pupils to keep a note of their password somewhere safe
- Ambassadors to hand out job profiles activity
- Ambassadors on hand to support S1 pupils with completing the job profiles activity
- Ambassadors to encourage feedback and discussion with S1 pupils regarding their chosen careers, e.g. was the information they put on the sheet accurate?



Review and Reflect

- Use the Plan-Do-Reflect template to review your activity
- What went well and what would you happily repeat next time?
- What would you do differently next time and why?
- If there were challenges – how did you overcome them?

Skills

As a group and as individuals think about the following list of skills areas and which of these skills you felt you developed by delivering this activity. Once you've decided on the key skills you've developed, log in to My World of Work and use the Skills tool in your Account.

You can save a maximum of 8 skills and these can be used to generate Job Profiles, Industries and Types of Apprenticeship where these skills are important. In your profile you can also write a Skills Summary that you can use to help create your Personal Statement.

People and communication	Practical	Thinking	Organisational
Communicating with people Listening to people Explaining things Working as part of a team Following instructions Persuading people Taking the lead Using computers Helping customer Being tactful Designing Helping people to learn Presenting to people Communicating ideas through writing Working on your own	Accuracy Working with your hands Repairing and fixing Making things Researching and investigating Coming up with new ideas Being creative Performing	Finding solutions to problems Being logical Coping with pressure Paying attention to detail Making decisions	Planning and organising Time management

My World of Work

Registration

Over the next few weeks, you'll be given help to register with My World of Work. My World of Work is Skills Development Scotland's award-winning career information and advice web service. It helps develop your career management skills and is designed to support you make informed, confident decisions about your future. You will use the website during the rest of your time in secondary school, and even beyond that!

Here are the things you will need to know to register successfully:

Email address:

Password: (For security, your password must contain at least eight characters and it must be a mix of upper and lower case letters and at least two numbers.)

First name:

Surname:

Date of birth: Day Month Year

Postcode:

You will also be asked to set up a security question. This will help you if you forget your password in the future. Choose one question that you will not forget the answer to!

What is your mother's maiden name?

What was your childhood nickname?

What was your place of birth?

What was the name of your first pet?

What is the name of your favourite sports team?

What's the name of the first street that you remember living in?

What is your oldest brother or sister's middle name?

Name a memorable place

Enter a memorable date

My World of Work

My perfect job

Name: _____ Class: _____

1. What job would you like to do when you leave education?
Even if you're not sure, write down a career that you're interested in.

Answer: _____

2. What qualifications do you think you need to do this job?

Answer: _____

3. What skills do you think you need to be successful in this job?

Answer: _____

4. Do you need to go to college or university first?

Answer: _____

5. How much do you think people earn doing the job you have chosen?

Answer: _____