



My World of Work

S1 Parents Evening

Suitable for S1 Parents Evening

Goal

To introduce parents of S1 pupils to My World of Work focusing on parents' content and strengths tool

Ambassador Learning Requirements

In advance Ambassadors should:

- Ensure that you have registered as an Ambassador – go into settings and tick the Ambassador box. Remind yourself of the process of getting registered i.e need an email address and a memorable password.
- Ambassadors to familiarise themselves with the key content in parents section
- All Ambassadors complete the strengths tool
- Ambassadors should also read the strengths factsheet

Advance planning and preparation

- Ambassadors to use Plan-Do-Reflect template to help prepare for the event
- Where appropriate, Lead Ambassadors identified via discussion with group and teacher
- Ambassadors responsible for delivering demos to deliver practice session to group for peer review and feedback
- Ambassadors responsible for delivering demo to ensure that first two sections of the strengths tool are complete
- Lead Ambassadors and wider group to identify and agree support roles, e.g. who will help facilitate group activity, organise room, print resources, etc.
- Ensure laptop and projector are available for presentation.
- Arrange for seats to be laid out in theatre style for demo on large screen
- Examples of strengths reports printed off for session
- Ambassadors to set up a stall and greet all visitors as they enter the school providing them with the times to attend My World of Work session and all relevant marketing material
- All Ambassadors to be familiar with marketing materials – discuss as a group what marketing materials may be required for the event
- Ambassadors to consider any potential risks/problems and discuss possible solutions

In addition

- If it is possible for parents attending the demo to access computers, Ambassadors to set up test My World of Work accounts to allow parents quick access to the strengths tool to try it out for themselves.

Live Demo (20 mins)

Overview

- Lead Ambassadors to provide a brief introduction covering the My World of Work Ambassadors programme and related objectives
- Overview of the My World of Work homepage referring to the content in My career options, Learn and train and Getting a job.
- Highlight the benefits of registering, e.g. completing My career options leads to increased personalisation of results, you can save CVs, strengths reports, etc.

Parents' section

- Provide a brief overview of the parents' section highlighting that it provides information and resources for parents to help their children make informed career choices
- Select some of the headings and highlight key content, e.g. Leaving school - what next?, Finding the right career, Subject choices, etc.

Strengths tool

- Access My career options and select the strengths tool
- Select "Continue the quiz" and highlight the three areas of questions (How well, How often and How much I enjoy doing things) which help identify realised and unrealised strengths.
- Talk about how understanding your strengths helps you to make the right decisions about potential career and subject choices
- Complete the strengths tool whilst demonstrating functionality of the tool mentioning progress bars, save function, etc.
- Generate a strengths report referring to main findings, e.g. Strengths I use often (realised) and Strengths I use less often (unrealised), strength themes, subject and career suggestions, employability etc.



Hands-on session (20mins)

- Refer parents to appropriate computers to complete the strengths tool with Ambassadors on hand to provide support and more detailed information to parents regarding My World of Work and the strengths tool
- When parents complete the strengths tool, print out and discuss their report. Do they agree with the results?
- When session is complete thank parents for participating and encourage them to register on My World of Work

Review and Reflect

- Use the Plan-Do-Reflect template to review your activity
- What went well and what would you happily repeat next time?
- What would you do differently next time and why?
- If there were challenges – how did you overcome them?

Skills

As a group and as individuals think about the following list of skills areas and which of these skills you felt you developed by delivering this activity. Once you've decided on the key skills you've developed, log in to My World of Work and use the Skills tool in your Account.

You can save a maximum of 8 skills and these can be used to generate Job Profiles, Industries and Types of Apprenticeship where these skills are important. In your profile you can also write a Skills Summary that you can use to help create your Personal Statement.

People and communication	Practical	Thinking	Organisational
Communicating with people Listening to people Explaining things Working as part of a team Following instructions Persuading people Taking the lead Using computers Helping customer Being tactful Designing Helping people to learn Presenting to people Communicating ideas through writing Working on your own	Accuracy Working with your hands Repairing and fixing Making things Researching and investigating Coming up with new ideas Being creative Performing	Finding solutions to problems Being logical Coping with pressure Paying attention to detail Making decisions	Planning and organising Time management