

Employer visit

General

Name of employer					
Number of employees	total		male		female
How many of the employees work...	part time			full time	

What type of jobs do people do here?

Skills and qualifications

What skills and personal qualities are required to work for this company?

What training is available to your employees?

What qualifications do you need to work here?

Employer visit cont.

Which of these would you look for in a new employee? (Select the answers)

	having self-confidence		being enthusiastic
	being friendly		having good manners
	being cheeky		being disinterested
	being considerate		being reliable
	having a positive attitude		being organised
	being lazy		having a smart appearance
	being punctual		being absent

Employer visit cont.

Differences between school and work

What hours do employees work?

What days do employees work?

Do employees wear a uniform?

What do employees do at lunchtime?

Do employees have any special facilities or perks made available to them?

Do you recruit school leavers?

To what positions?

What skills do they require?

Employer visit cont.

Additional questions e.g. what is the average salary, what other jobs have they had, how do they get to work?

Training provider visit

General						
Name of training provider						
Number of trainees?	total		male		female	
What kind of training is provided here? And qualifications?						
Do the trainees do all their training at this centre?						
Do trainees get any money for doing a training course?						
Skills and qualifications						
Do you need exam passes to come to this training provider? If so, what ones?						
What skills and personal qualities are required to be a successful trainee?						
What type of training and qualifications can you get on a training course?						
How long does the training last?						

Training provider visit cont.

Which of these would you look for in a new trainee? (Select the answers)			
	having self-confidence		being enthusiastic
	being friendly		having good manners
	being cheeky		being disinterested
	being considerate		being reliable
	having a positive attitude		being organised
	being lazy		having a smart appearance
	being punctual		being absent

Training provider visit cont.

Differences between school and training

How long is the working day in the training centre?

Are you in a classroom all day?

Do trainees wear a uniform?

What do trainees do at lunchtime?

What do school leavers have to learn when they start a training programme here?

Do you recruit school leavers?

Training provider visit cont.

Additional questions e.g what are the benefits of a Modern Apprenticeship, what can you do after you have completed your Modern Apprenticeship

College/university visit

General	
Name of college/university	
Number of students?	
Do students get any money for going to college/university? And qualifications?	
Qualifications and courses	
Where can I find information on the qualifications I need to go to college/university?	
What type of qualifications can you get at college/university?	
Name five courses on offer at this college/university	
1	
2	
3	
4	
5	
What skills are required to be a successful student?	

College/university visit cont.

Which of these would you look for in a new student? (Select the answers)

	having self-confidence		being enthusiastic
	being friendly		having good manners
	being cheeky		being disinterested
	being considerate		being reliable
	having a positive attitude		being organised
	being lazy		having a smart appearance
	being punctual		being absent

College/university visit cont.

Differences between school and college/university

What hours do students attend college/university?

Do students attend college/university every day?

Do students wear a uniform?

What do students do at lunchtime?

What clubs can you join?

Why would you choose to come to this college/university?

How different is college/university to school?

College/university visit cont.

Additional questions e.g what do students do when they leave? Do those who go to college/university earn more?