Mock interview: Job ads

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Entry-level Accounts Assistant

Vibrant, expanding recruitment business seeks entry-level Accounts Assistant.

We are looking for a strong individual who can support our finance team across a range of different tasks. We can offer a welcoming, supportive and exciting work environment which will give you accounts experience and develop your skills.

Ideal candidates will have previous experience in an office environment, and some knowledge of Microsoft products; a desire to undertake training; excellent communication skills.

Hospitality Apprentice

Apprentice opportunities are available with our budget hotel brand. This is an entry-level position with clear scope for career progression within the hospitality industry, and will offer you skills and nationally recognised qualifications, over one to three years.

As a member of our team, you'll help to deliver excellent customer service, and learn what it's like to work in reception, restaurant and housekeeping with the opportunity to specialise in a department.

We are looking for enthusiastic individuals who are interested in a career in hospitality and are great team players.



Wind Turbine Service Engineer

Experienced service engineers required for a range of opportunities in the onshore wind industry in Scotland. If you have a background in electrical or mechanical engineering and experience of maintenance, fault finding or repair of wind turbines, this is an excellent opportunity to join a growing, innovative company.

Candidates should be qualified to HNC or HND level in electrical or mechanical engineering, with proven practical skills.

You must also be able to work at heights and hold a full driving licence.

Bricklayer

Our client is a leading construction firm looking for an experienced bricklayer to join their team for a temporary role.

The successful candidate will join a team of other tradesmen and must be able to work quickly and efficiently, while adhering to health and safety rules.

Candidates must hold a CSCS card and should submit a CV outlining their experience in the industry.

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Graphic Designer/Mac Operator

Busy print and sign shop requires a graphic designer with experience of Adobe CS (Illustrator, InDesign and Photoshop), who is confident working with Mac OSX. The role includes designing and checking work, setting up print, printing and finishing jobs.

Experience in a print shop environment, especially creating business stationery such as cards, flyers, leaflets, brochures, signage etc.

We're looking for someone who can hit the ground running, bringing energy and enthusiasm to our small but very busy team.



Customer Service Advisor

This is a fantastic opportunity to join the team at a busy high street store. You'll be helping to deliver first-class customer service, meeting and greeting customers and helping with any inquiries. You'll also be serving customers at our cash desk.

The ideal candidate will have a passion for retail and fashion. You must be flexible about working hours as working days include Saturdays, Sundays and bank holidays.

This is an entry-level role, and there are great opportunities for training and progression within our company, which has outlets throughout the country.



Software Application Support Analyst - IT Helpdesk

We are a global company, based in Scotland. We have vacancies for software application support analysts to work on our IT helpdesk for an initial temporary contract of six months.

Successful candidates will work in the support team, providing users with technical support for a range of different applications. You'll log, investigate and resolve inquiries; ensuring issues are dealt with quickly and efficiently. Good communication skills and knowledge of our software are essential, and previous experience in an IT support role would be desirable.

Chemical Engineering Technician

The school of engineering at our college requires a Chemical Engineering Technician. You'll provide laboratory based support and expertise to the chemical engineering group, and other laboratories.

Relevant experience, including handling hazardous chemicals, excellent organisation skills and knowledge of data presentation are essential.

Candidates should have a formal laboratory qualification or undergraduate training in a relevant subject, an HNC or equivalent in a science subject. You should also be able to demonstrate good time management and interpersonal skills.